

**ERIE COUNTY COMMISSIONERS**

**REGULAR SESSION**

**MONDAY, JULY 24, 2023**

**ALL PRESENT**

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President Shenigo called the meeting to order at 9:30 a.m. and opened with the Pledge of Allegiance.

On motion of Mr. Shoffner and second of Mr. Shenigo, Board approves the **June 28, 2023 Erie County Commission Meeting Minutes**; Roll Call: All Aye

**County Administrator Hank Solowiej re Various Issues.**

**Sales Tax.** Administrator Hank Solowiej stated July sale tax information for April collections totaled \$1.8 million, compared to \$1.64 million last year at the same time. Year-to-date, Erie County has collected \$11.2 million in sales tax compared to \$10.6 million last year, which is a 5% increase.

**Gas Tax.** Hank noted gas tax collections are also higher this month compared to last year at this time, totaling \$319,000. Year-to-date, gas tax collections are flat, collecting \$2.1 million, which is the same as last year at this time. Erie County has budgeted \$3.7 million for the year, but we are trending to collect approximately \$3.645 million.

**Casino Tax.** Preliminary casino tax collections show Erie County will receive \$267,000 for the months of April, May and June. Year-to-date, Erie County has received \$809,000. Hank mentioned the budget for the year is \$950,000, so it is likely we will surpass our budgeted number.

**Valley Ford Tax Abatement.** Hank stated there is a motion going through the meeting today to accept the recommendation of the Enterprise Zone Advisory Committee on the Valley Ford Tax Abatement application. Hank mentioned that Huron Township is not in favor of this tax abatement and they have to consent for the tax abatement to be approved, so at this point, there is nothing more that Erie County can do to approve it. The Huron Township Trustees recently lost one of their trustees, therefore they will submit a new application once the Township is back to a full board. Hank encouraged the Township and Valley Ford to have a discussion about this abatement.

**Resolutions.** Hank informed the Board that three contracts are going through the meeting today which will include the Jail Exterior Painting, the Services Center Painting and the Parking Garage Cleaning projects. Hank added that the Parking Garage will need to be closed for approximately 2-3 weeks once the project starts and the Facilities Director will coordinate this with the contractor.

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement with **J&P Caulking, Inc.**; Roll Call: All aye (#23-231 - Office Building Parking Garage Clean and Seal Project for Facilities Department - \$57,700.00)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement with **J&P Caulking, Inc.**; Roll Call: All Aye (#23-232 - Jai Exterior Sealing Project for Facilities Department - \$47,500.00)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement with **Martin Painting and Coatings Co.**; Roll Call: All Aye (#23-233 - Services Center Painting Project for Facilities Department - \$62,700.00)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution declaring certain items surplus and ordering same to be **discarded or salvaged**; Roll Call: All Aye (#23-234)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **supporting the Cold Creek Foundation's Application for funding through the H2Ohio Program** for the Cold Creek Stream Restoration and Wetland Enhancement Project; Roll Call: All Aye (#23-235)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the County Auditor to make **interfund transfers** re General Operating Fund; Emergency Management; Emergency Management Fund; Public Assistance Fund; and Childrens Services Fund; Roll Call: All Aye (#23-236)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the County Auditor to make **supplemental appropriations and budget modifications** re General Operating Fund: Adult Probation; Motor Vehicle License & Gas Tax; Capital Improvements - Municipal Court Fund; Special Docket Subsidy Grant - Tone Fund; 2023 Special Election Funding Fund; General OPS - FCFC Fund; and Keeping Families Together Grant Fund; Roll Call: All Aye (#23-237)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the County Auditor to make an **interfund transfer** re Erie County Sewer Fund; and Bay View Sewer Rev Bond Payment Fund; Roll Call: All Aye (#23-238)

Board approves Revised Auditor's Certificate for **ICP, Inc. dba Institutional Care Pharmacy** in an additional amount of \$20,000 re (providing adult incontinent care products for residents at The Meadows at Osborn Park)

On motion of Mr. Shoffner and second of Mr. Old, Board accepts the recommendation of the Enterprise Zone Advisory Committee to **deny the Valley Ford Enterprise Zone application**; Roll Call: All Aye

Board approves Revised Auditor's Certificate for **CHS Erie Management** in an additional amount of \$105,000 re providing management services necessary for the efficient administration and operation of The Meadows at Osborn Park.

Board approves Revised Auditor's certificate for **Health Agree LLC** in an additional amount of \$10,000 re providing professional nursing services to The Meadows at Osborn Park.

Board authorizes and approves the **cash disbursement form** for **DOES**.

Board authorizes and approves the **cash disbursement form** for **Human Resources**.

Board approves Equipment Outlay and Request Form for **ECDJFS** re 50 Alera Elusion Services multifunction Chair in the amount of \$9,534.00.

Board approves Equipment Outlay and Request Form for **Sheriff's Office** re four SRT-SRV Laser Base Carriers with plate backers and sides, includes collar, shoulder strap ballistics and five pouches in the amount of \$7,736.00.

Board authorizes expenses for **Jeff Whitacre**, Common Pleas Court - Tone, attending Ohio Association of Magistrates 2023 Fall Conference in Columbus, Ohio, on 9/6 - 9/8/23 in an estimated amount of \$450.00.

Board authorizes expenses for **Justin Majoy**, Sheriff's office, traveling to Lexington, Tennessee to pick up Sheriff's Office new K9 from breeder on 7/21 and 7/22/23 in an estimated amount of \$150.00.

Board approves Personnel Action Form for **ECDJFS** re **Emeline Clyburn**, Social Services Supervisor 1, longevity increase effective 7/13/23; and **Ashley Gilbert**, Social Services Supervisor 1, longevity effective 7/22/23.

Board approves Personnel Action Form for **The Meadows at Osborn Park** re **Eva Hooven**, from full-time RN Supervisor to PRN RN Supervisor effective 7/28/23.

Board approves Job Description for **Account Clerk II - Finance Department**.

Received letter from Safe Harbour Domestic Violence Shelter re **second quarter statistics for 2023**.

Received letter from Ohio Department of Youth Services re **approval of amendment for RECLAIM Ohio and Youth Services Grant**.

Board approves copy of memo to Erie County Budget Commission Members from Alyssa Heater, Finance Manager re **2023 Revised Estimated Resources**.

Received copy of 6/29/23 **Erie County Economic Development Corporation** meeting minutes, 6/11/23 agenda, and July 2023 Executive Report, and financial statements as of 6/30/23.

Received copy of April - June 2023 quarterly report from **Shores & Islands Ohio**.

On motion of Mr. Old and second of Mr. Shoffner, Board **adjourns** at 9:45 a.m. Roll Call: All Aye

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